WHAT IS CONSIDERED A DISABILITY?
An individual with a disability is defined by the ADA (Americans with Disabilities Act) as: a person who has a physical or mental impairment that substantially limits one or more major life activity, a person who has a history or record of such an impairment, or a person who is perceived by others as having such an impairment. You may already be diagnosed or you may just be struggling. Come on in and talk to us about your options.

FOR ACCOMMODATIONS
Come to the Student Services office to meet with the Associate Dean of Student Services, Rachael Allen. Accommodations will vary from person to person and it is good to know what tools work best for you. You will be asked to describe your challenges in your own words in order to help us to better understand your particular needs.

Some examples of accommodations provided in the past have included:
- Connection to our academic support services.
- Extended deadlines for projects/tests
- Different testing environments
- Recording equipment for lectures
- Special chairs/equipment
- American Sign Language interpretation.

YOUR PRIVACY - FERPA
(Family Education Rights and Privacy Act)
FERPA restricts our ability to communicate with anyone about your educational records. If you would like us to share information about your educational records or other sensitive information with someone like a parent/guardian/partner or other individual, you need to fill out a FERPA Release Form and turn it in to the Registration Office. Forms can be found on the PNCA web site (www.pnca.edu) or in the Registration Office.

ADVOCATING FOR YOURSELF:
It is up to you to advocate for what you need to be a successful student. If you are not sure where to start, we are here to assist you in creating a plan. If you are aware of a need that already exists please do not hesitate to speak up. Student Services always has time to meet with you one on one to discuss what situations may be presenting undue hardships.

Federal law requires that schools receiving federal funds provide “reasonable accommodations” for students with disabilities that give them an equal opportunity to succeed in their academic endeavors.

PNCA STUDENT SERVICES
Monday - Friday 9am - 5:30pm
503-821-8925 rallen@pnca.edu
YOU HAVE THE RIGHT:
to not be denied access due to a disability
to receive reasonable accommodations that provide equal opportunity
to have access to auxiliary aids
to receive assistance in removing any physical, academic, and attitude barriers.
to not be discriminated against due to a disability.

YOU HAVE THE RESPONSIBILITY:
to identify yourself to the Associate Dean of Student Services
to provide documentation of disability
to initiate requests for accommodations
to provide adequate notice (typically two weeks or longer) for accommodations
to assume personal responsibility for meeting with faculty as necessary to ensure that you are meeting college academic standards.

SUPPORT STAFF YOU SHOULD KNOW
Michael Hall, Dean of Student Services
Rachael Allen, Associate Dean of Student Services
Pearl Fisher, Academic Advisor
Forrest Kublick, PNCA Psychologist
Your assigned Developmental Advisor
- talk to your Department Chair to find out who you’ve been assigned to.

MORE RESOURCES:
Ace: Academic Center for Excellence
- Supports teaching and learning for the entire PNCA community
- Supports coursework and professional practice and challenges you to excel
- Is staffed by faculty, staff, and students dedicated to student success
- Included through ACE:
  Study skills, course tutorials, research, writing, presentation preparation, professional practices (resumes, documentation, etc), student study groups, help developing a web site, and educator training too!
  Located upstairs by the elevator, open Monday - Friday, see Homeroom for hours.

Student Counseling Services:
Students struggling emotionally or psychologically have a variety of resource available. Not only does the Student Services staff have many years of experience in working with students, also, the PNCA Counseling Center is available at no added cost to students for the first ten sessions. To make an appointment with PNCA’s mental health professional, Dr. Forrest Kublick (or one of his associates, both men and women are available) Call 503-318-7736.

Student Health Insurance
All PNCA students enrolled for 6 credits or more are required to carry a health insurance policy, and all students enrolled in at least 6 credits are automatically enrolled in the student insurance and billed the premium at the beginning of each semester Summer coverage is included in Spring term coverage). Students carrying other insurance coverage must fill out a waiver before the first day of classes and return it to the Student Accounts Office. Students who waive the coverage will be credited the premium and will not be covered under the PNCA plan.