

**CARES ACT AID REQUEST 2019-2020**

This request form is intended to assist PNCA in equitably and efficiently distribute emergency grants to provide help covering basic needs and expenses related the Covid-19 pandemic., Please use this form to explain your hardship. The grants are intended to address basic needs insecurity, not to pay outstanding tuition and fees.

**Part I: Contact Information (to be completed by the student)**

Student Name: \_\_\_\_\_ Student ID: \_\_\_\_\_  
Email: \_\_\_\_\_ Phone: \_\_\_\_\_

**Part II: Written Statement and Documentation**

**To File a CARES Act Grant Request:**

1. Write a detailed statement on a separate piece of paper and attach it to this form. Your statement should demonstrate the type and severity of your hardship in a way that helps us best understand your need.

For example:

- Have you experienced a loss or reduction of employment?
- How are you experiencing food or housing insecurity?
- Are you parenting any children?
- Where are you in your educational trajectory at PNCA?
- How will this grant address your needs?

**Amount Requested:**

Please Specify Need: \$ \_\_\_\_\_

Note: Submission of this appeal form is not a guarantee of funds. Emergency financial aid grants will be made in accordance with Section 18006 of the CARES Act and all applicable laws including non-discrimination laws.

**Affidavit**

I certify that the information provided is complete and accurate to the best of my knowledge and understanding. I will inform the Financial Aid Office in writing within two weeks if any changes to the above information occur.

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent's Signature (if applicable) \_\_\_\_\_ Date \_\_\_\_\_

EFC: \_\_\_\_\_ Need: \_\_\_\_\_  Approved  Denied By: \_\_\_\_\_

Notes: \_\_\_\_\_  
\_\_\_\_\_