

Professional Judgment Request 2021-2022

If the 2019 income data on your FAFSA no longer accurately reflects your financial resources, you can request a review of special circumstances. While we welcome the opportunity to review a family's unique situation, we cannot guarantee that this review will produce a specific outcome. Additional documentation may be requested. Incomplete requests will be denied.

Part I: Contact Information (to be completed by the student)

Student Name: _____ Student ID: _____
Email: _____ Phone: _____

Part II: Written Statement and Documentation

To file a Professional Judgment Request:

- Write a detailed statement on a separate piece of paper and attach it to this form. Your statement must indicate which special condition applies. For example:
 - Change in income due to unemployment/underemployment
 - Change in income as a result of Covid-19
 - Change in income due to divorce or separation
 - Excessive medical/dental expenses not covered by insurance
 - High elementary or secondary tuition expenses for dependent children
 - Death of a parent or spouse
 - Other: _____

Note: Consumer debt (e.g., auto loans, credit card payments) is not considered special circumstances.

1. Attach documentation of your special circumstances. Depending on your situation, documentation may include:
 - A termination letter on company letterhead with final paycheck stub/direct deposit
 - Current Unemployment statement indicating Weekly Benefit Amount
 - 2020 IRS Income Tax transcript and Wage & Earnings transcript
 - Medical/ dental/ optical payments made that were not reimbursed by insurance
 - Copies of medical bills/statements for services that fell within the 2020 tax year
 - Private school billing statement reflecting tuition paid
 - Divorce decree or notarized statement attesting to marital separation
 - Death certificate or obituary notice

Affidavit

I/we certify that the information provided on this form is true and complete to the best of our knowledge. I/we further understand that if I knowingly give false information, I may be subject to disciplinary action by the college, further resulting in cancellation or repayment of disbursed financial aid.

Student's Signature _____ Date _____

Parent's Signature (if applicable) _____ Date _____

EFC: _____ Need: _____ Approved Denied By: _____

Notes: _____

Part III: Projected Income Worksheet

	SOURCES OF INCOME Do not leave any sections blank. Write "0" if income type does not apply.	Parent(s)		Student (and Spouse)	
		2021 income January 1, 2021 thru today	Expected total 2021 income today thru December 31, 2021	2021 income January 1, 2021 thru today	Expected total 2021 income today thru December 31, 2021
1.	Income earned from work (includes earnings from wages, salaries, tips, business, and farm income). Include Work-study earnings.	\$ _____ Father/Stepfather \$ _____ Mother/Stepmother	\$ _____ Father/Stepfather \$ _____ Mother/Stepmother	\$ _____ Student \$ _____ Spouse	\$ _____ Student \$ _____ Spouse
2.	Other income, including rental income (list type):	\$	\$	\$	\$
3.	Severance pay				
4.	Unemployment compensation	\$	\$	\$	\$
5.	Interest and dividend income	\$	\$	\$	\$
6.	Capital gain and/or other gains	\$	\$	\$	\$
7.	Net amount received of withdrawal from pensions or annuities (IRA, Keogh, etc.) – do not include rollovers	\$	\$	\$	\$
8.	Alimony/ received	\$	\$	\$	\$
9.	Any other taxable Income	\$	\$	\$	\$
10.	Child Support RECEIVED for all children in 2021	\$	\$	\$	\$
11.	Payments to tax deferred pension/savings plans	\$	\$	\$	\$
12.	Welfare Benefits/Temporary Assistance for Needy Families. Do not include food stamps	\$	\$	\$	\$
13.	Other untaxed income and benefits	\$	\$	\$	\$
14.	Child support PAID in 2021	\$(-)	\$(-)	\$(-)	\$(-)
15.	Earnings from federal or state work-study programs	\$(-)	\$(-)	\$(-)	\$(-)
16.	Social Security benefits, including Supplemental Security Income.	\$	\$	\$	\$
17.	Housing/Food allowances paid to you	\$	\$	\$	\$
18.	Cash received, or money paid on your behalf, not reported elsewhere on this form.	\$	\$	\$	\$
19.	EXPECTED 2021 INCOME	\$	\$	\$	\$