

**Federal Verification Worksheet 2020-2021**

You were selected for a review process called Verification. Information on this form will be compared to the information you originally reported on your FAFSA. If there are differences, your information may need to be corrected. You and a parent/spouse whose information was reported on the FAFSA must complete and sign this form. Submit this form and all required documents to us as soon as possible so that your financial aid will not be delayed. Additional documents may be requested after you submit this form. Incomplete worksheets will not be accepted.

**Part I: Student Information**

Student Name: \_\_\_\_\_ Student ID: \_\_\_\_\_  
 Address: \_\_\_\_\_ Birthdate: \_\_\_\_\_  
 City, State, Zip: \_\_\_\_\_ E-Mail: \_\_\_\_\_  
 Home Phone: \_\_\_\_\_ Cell/Other: \_\_\_\_\_

**Part II: Household Information**

- Dependent Students:** List the people that your parent(s) will support\* between July 1, 2020 and June 30, 2021. Include the following people:
- You and your parent(s);
  - Your parents' other children if the parents will provide more than half of their support from July 1, 2020, through June 30, 2021, or if the other children would be required to provide parental information if they were completing a FAFSA for 2020-2021. Include children who meet either of these standards even if the children do not live with your parents;
  - Other people if they now live with your parents and your parents provide more than half of their support and will continue to provide more than half of their support through June 30, 2021.

- Independent Students:** List the people that you (and your spouse) will support\* between July 1, 2020 and June 30, 2021. Include the following people:
- You and your spouse (if married);
  - Your children, if you or your spouse will provide more than half of your support\* from July 1, 2020 through June 30, 2021;
  - Other people if they now live with you and you/your spouse provide more than half of your support\* and will continue to provide more than half of your support\* from July 1, 2020 through June 30, 2021.
- \*Support includes money, gifts, loans, housing, food, clothes, care, medical and dental care, payments of college costs, etc.

**You must include the name, age, and relationship to you (the student) of all household members. Use the above criteria for household members listed for Dependent and Independent students.**

Full name of Household Member	Age	Relationship to student	Name of College	Enrolled at least ½ time?
		Self	PNCA	

For each household member (excluding dependent student's parents), enrolled at least half time in a degree, diploma, or certificate program at an eligible postsecondary educational institution any time between July 1, 2020, and June 30, 2021, include the name of the college and their enrollment status. If your household has changed since you completed your FAFSA, please provide the details here:

No, my household has not changed since completing my 2020/2021 FAFSA.  
 Yes, because: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Part III: Income Information**

**Student's (and Spouse's) Income Information:**

All students must complete the section below by checking the appropriate box and providing the requested information and documents. **You must choose one option in this section.**

For your convenience and security purposes, document(s) may be uploaded to the Financial Aid Dropbox on [Homeroom](#).

- I/we used the IRS Data Retrieval Tool to transfer my/our 2018 income information to the FAFSA and made no further changes to the information.
- I/we did not originally use the IRS Data Retrieval Tool. However, I/we have now used the IRS data retrieval through the FAFSA corrections process at [www.fafsa.gov](http://www.fafsa.gov). An IRS tax transcript is no longer required. I/we did not (or could not) transfer my/our 2018 income information to FAFSA using the IRS Data Retrieval Tool.
- I/we will submit a 2018 IRS Tax Return Transcript(s) OR SIGNED copy of the 2018 IRS 1040 and Schedules 1, 2, and 3, if applicable. This can be obtained either online at [www.irs.gov/Individuals/Get-Transcript](http://www.irs.gov/Individuals/Get-Transcript) OR by calling the Internal Revenue Service at 1(800) 908-9946 OR by mailing a completed Form 4506T to the Internal Revenue Service.
- I/we had no income in 2018 and were not required to file a 2018 Federal Income Tax Return. Independent students must provide documentation from the IRS that a 2018 IRS income tax return was not filed.
- I/we did have income in 2018 but did not and were not required to file a 2018 Federal Income Tax Return.
  - Please submit all **Form W-2 or Form 1099** from all sources of earned income; OR
  - List below the sources and amounts of any earned income received in 2018 for which there is no Form W-2 or Form 1099. Independent students must provide documentation from the IRS that a 2018 IRS income tax return was not filed. Please be aware if the untaxed amount earned is over \$400, you must file tax returns.

Sources of Income	2018 Income
	\$
	\$
	\$

**Parents' Income Information:**

All dependent students must have a parent complete the section below by checking the appropriate box and providing the requested information and documents. **Dependent student's parents must choose one option in this section.**

For your convenience and security purposes, document(s) may be uploaded to the Financial Aid Dropbox on [Homeroom](#).

- I/we used the IRS Data Retrieval Tool to transfer my/our 2018 income information to the FAFSA and made no further changes to the information.
- I/we did not originally use the IRS Data Retrieval Tool. However, I/we have now used the IRS data retrieval through the FAFSA corrections process at [www.fafsa.gov](http://www.fafsa.gov). An IRS tax transcript is no longer required.
- I/we did not (or could not) transfer my/our 2018 income information to FAFSA using the IRS Data Retrieval Tool. I/we will submit a 2018 IRS Tax Return Transcript(s) OR SIGNED copy of the 2018 IRS 1040 and Schedules 1, 2, and 3, if applicable. This can be obtained either online at [www.irs.gov/Individuals/Get-Transcript](http://www.irs.gov/Individuals/Get-Transcript) OR by calling the Internal Revenue Service at 1(800) 908-9946 OR by mailing a completed Form 4506T to the Internal Revenue Service.
- I/we had no income in 2018 and were not required to file a 2018 Federal Income Tax Return. Independent students must provide documentation from the IRS that a 2018 IRS income tax return was not filed.
- I/we did have income in 2018 but did not and were not required to file a 2018 Federal Income Tax Return.
  - Please submit all **Form W-2 or Form 1099** from all sources of earned income; OR
  - List below the sources and amounts of any earned income received in 2018 for which there is no Form W-2 or Form 1099. Independent students must provide documentation from the IRS that a 2018 IRS income tax return was not filed. Please be aware if the untaxed amount earned is over \$400, you must file tax returns.

Sources of Income	2018 Income
	\$
	\$
	\$

**Part IV: Certifications and Signatures**

I/we certify that the information provided on this form is true and complete to the best of our knowledge. I/we further understand that if I knowingly give false information, I may be subject to disciplinary action by the college, further resulting in cancellation or repayment of disbursed financial aid.

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent/Spouse's Signature (if applicable) \_\_\_\_\_ Date \_\_\_\_\_