

## 2019-2020 Verification Worksheet: Independent Students

### 1. Student Information

Last Name	First Name	Social Security Number
Permanent Address		
City/State/Zip		Date of Birth
Local Phone Number		Email Address

### 2. Family Information

In the box below, include:

- **Yourself**
- **Your spouse** (if married)
- **Your children** (if you will provide more than ½ of their support from July 1, 2019 through June 30, 2020)
- **Other people** (ONLY if they currently live in your household and you provide more than ½ of their support and will continue to do so from July 1, 2019 through June 30, 2020)

Full Name	Age	Relationship	Name of College (If at least 1/2 time for 2019-2020)
		<i>Self</i>	<i>Pacific Northwest College of Art</i>

### 3. Student Tax Forms & Income Verification

Were you required to file a 2016 Federal Tax Return?

\_\_\_\_\_ **Yes** (Use the IRS Data Retrieval Tool to transfer your 2017 tax data to your FAFSA at [www.fafsa.ed.gov](http://www.fafsa.ed.gov) OR request a Tax Transcript at [www.irs.gov](http://www.irs.gov) or by calling 1-800-908-9946).

\_\_\_\_\_ **No** (Submit copies of your 2017 W2 forms **AND** proof of non-filing status from the IRS by requesting a tax transcript at 1-800-908-9946 or online at [www.irs.gov](http://www.irs.gov)).  
Complete question 3a.

a) If you were **NOT** required to file a Federal Tax Return in 2017, list below your employer(s) and any income received in 2017 (use W2 form(s) or other earnings statements).

Sources of <i>Employment</i> Income 2017 - Student	Amount Received In 2017
	\$
	\$
	\$

*(Continued on next page)*

**4. Spouse's Tax Forms & Income Verification (If Married)**

Was your spouse required to file a 2017 Federal Tax Return?

\_\_\_\_\_ **Yes** (If you filed a joint return, spouse information will be transferred automatically when you use the IRS Data Retrieval Tool OR be provided on your IRS Tax Transcript. If you filed separately, your spouse will need to make a separate request for his/her 2017 IRS Tax Transcript).

\_\_\_\_\_ **No** (Submit copies of your 2017 W2 forms **AND** proof of non-filing status from the IRS by requesting a tax transcript at 1-800-908-9946 or online at [www.irs.gov](http://www.irs.gov)).  
Complete question 4a.

a) If your spouse was **NOT** required to file a tax return in 2017, list below his/her employer(s) and any income received in 2017 (use W2 form(s) or other earnings statements).

Sources of <u>Employment</u> Income 2017 - Spouse	Amount Received In 2017
	\$
	\$
	\$
	\$

**5. Certification**

By signing this worksheet, I certify that all of the information reported is correct and complete.

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Student Signature \_\_\_\_\_ Date \_\_\_\_\_ Student Name (Printed) \_\_\_\_\_

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Spouse Signature (optional) \_\_\_\_\_ Date \_\_\_\_\_ Spouse Name (Printed) \_\_\_\_\_

You may mail, fax, or scan and email this form to PNCA's Financial aid Office:  
511 NW Broadway, Portland, OR 97209  
Email: [financialaid@pnca.edu](mailto:financialaid@pnca.edu)  
Fax: (971) 242-3865