

Application Checklist

All international students must complete the following items.

General Application Process

- Follow the instructions for [undergraduate applicants](#), [graduate applicants](#), or
- [transfer applicants](#). Not sure which one you are? Check out the definitions on page 2.

Transcripts

- All documents submitted to PNCA must be in English; therefore, official translations are required.
- For students wishing to transfer credits from an institution outside of the U.S. or those applying to the graduate program, your transcripts must be evaluated by WES. WES **does not translate** your transcripts. Instead you must provide officially translated transcripts to WES. See the [WES website](#) for more details and how to start this process.

Proof of English Proficiency

- English language test scores are not needed for students who are citizens of any of the following countries and attended schools where English is the primary language of instruction: United Kingdom, Ireland, Australia, New Zealand, Canada, Singapore, India, South Africa and Commonwealth Caribbean (Antigua and Barbuda, Bahamas, Barbados, Belize, Dominica, Grenada, Guyana, Jamaica, St. Kitts and Nevis, St. Lucia, St. Vincent and Grenadines, and Trinidad and Tobago).
- International students who received a diploma or degree from a non-English teaching institution must provide **official test scores** showing proficiency in English. TOEFL and IELTS are the most common English testing services available. If you have achieved English proficiency from a different testing service, please contact Rianna Robertson-LeVay, rrobertsonlevay@pnca.edu, for the minimum score requirements.
- Please note that PNCA reserves the right to ask for English proficiency test scores at any point during the application process if your English proficiency is in question.

Immigration & Visa Information Sheet, PNCA Program Information and Visa Information

- Complete the Immigration and Visa Information Sheet on page 5 with the information as it appears in your passport.
- Complete the PNCA Program Information on page 6.
- Complete the Visa Information (if it applies to you) on page 6.

Copy of Passport

- Color photocopy of the picture page of the passport. Color photocopy must be clear and scanned. Pictures of the passport will not be accepted.

INTERNATIONAL STUDENT APPLICATION

Email materials and questions to:

Rianna Robertson-LeVay, International Admissions Associate, rrobertsonlevay@pnca.edu

Secondary Contact Sources for Admissions:

Undergraduate-- Anna Miltenberger, Director of Admissions, amiltenberger@pnca.edu

Graduate--Tyler Mackie, Director of Graduate Admissions, tmackie_admissions@pnca.edu

The following items must be sent to PNCA through the servicing company:

- Foreign Transcript/Credential Evaluation by **WES**
- Official Test Scores of English Language Proficiency

Mail these materials to:

PNCA International Office
511 NW Broadway
Portland, OR 97209
USA

Definitions

International student

Any person who currently resides or plans to reside in the United States on a non-immigrant visa while studying at Pacific Northwest College of Art.

U.S. citizens living abroad, permanent residents (green card holders), and persons with asylum or refugee status are NOT considered international students for immigration- and visa-advising purposes. Such students can apply through the general application processes.

Degree-seeking international student

Students entering as a first-time student in order to receive a PNCA degree at the undergraduate or graduate level.

International transfer student

Students who have attended a postsecondary institution, hope to transfer their course credits, and graduate from PNCA. This option is only available to students pursuing an undergraduate degree.

Exchange student

Students who attend an institution outside of the U.S. and hope to supplement their studies with a semester or year-long study at PNCA. This option is only available to students pursuing an undergraduate degree.

Undergraduate or Graduate program?

Undergraduate: Students who have not yet completed a university degree (equivalent to a 4-year U.S. Bachelor's degree).

Graduate: Students who already completed a post-secondary degree, generally a 4-year degree in the U.S. and are seeking a two-year graduate degree. Complete the Graduate application to receive a U.S. Master's degree.

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TOEFL Test Score Minimum Requirements

Applicants	Paper Scores	Computer Scores	Internet Scores
Undergraduate	550	213	79
Graduate	600	250	100

IELTS Test Score Minimum Requirements

Applicants	Score
Undergraduate	6.5
Graduate	7

Cost of Attendance (COA)

2018-2019 Academic Year

The COA is the estimated tuition, fees and living expenses before any scholarship has been awarded. Actual amount of the COA will vary based on scholarship awards.

As an international student, you will have to prove that you are able to finance your first year at PNCA in order to obtain a visa. We will request financial documentation totaling the cost of attendance AFTER you are admitted to PNCA and awarded PNCA scholarships. Please email Rianna at rrobertsonlevay@pnca.edu if you have any questions or concerns.

Cost Items	Undergraduate BFA	Graduate MFA Collaborative Design, Print Media, Visual Studies	Graduate MFA Applied Craft & Design	Graduate MFA Low Residency in Visual Culture	Graduate MA Critical Studies	Graduate MA Design Systems
Full-time Tuition & Fees	\$38,250	\$37,850	\$37,150	\$23,520	\$29,550	\$25,450
Health Insurance (estimated)	\$2700	\$2700	\$2700	\$3100	\$2700	\$2700
Room & Board	\$13,369	\$12,800	\$12,800	\$14,175	\$12,800	\$12,800
Books & Supplies	\$1,000	\$2000	\$2000	\$2000	\$1000	\$1000
Transportation	\$1000	\$1000	\$1000	\$2700	\$1000	\$1000
Miscellaneous	\$2000	\$2250	\$2250	\$2775	\$2250	\$2250
Total COA	\$58,319	\$58,600	\$57,900	\$48,270	\$49,300	\$45,200

Immigration and Visa Information Sheet

This is a PDF fillable form. For best results, use Adobe Acrobat to type in the fields.

Biographical Information (as it appears on your passport):

Last Name(Surname/Family Name)

First Name (Given Name)

Middle Name

Date of Birth:

Month/Day/Year

Gender (as it appears on your passport):

City/Place of Birth:

Country of Birth:

Country of Citizenship

Country of Permanent Residency

Email Address:

Phone Number:

country code + number

Permanent Address:

Street Address

City

Province, State or Canton

Country

Zip Code or Country Code

Mailing Address for Immigration Forms:

Street Address

City

Province, State or Canton

Country

Zip Code or Country Code

PNCA Program Information

Intended Major/Program:

Degree Applying for:

Semester Applying for:

Year:

Visa Information

Please complete this section if you are currently in the U.S. studying at another institution or living in the U.S. under a non-immigrant status. For international students living abroad, you do not need to complete this section.

What is your current visa status:

If "Other," state your visa status:

Are you transferring your SEVIS record from another U.S. school?

If yes, what is the name of the transferring-out school?

Name of International Advisor at your current school:

Last Name (Surname/Family Name)

First Name (Given Name)

Email of International Advisor at your current school:

Your Current U.S. Address:

Street Address

City

State

Zip Code